

School District #62 (Sooke)

Business Continuity	No.: F-495
	Effective: Feb. 28/23 Revised: Reviewed: Jan. 3/23; Jan. 24/23; Feb. 28/23

Purpose

This policy establishes the framework for SD62's Business Continuity. The purpose of Business Continuity is to:

- Identify, Assess and Manage the likelihood and impact of risks and events that could disrupt operations.
- Implement cost-appropriate actions to mitigate the risk's likelihood and/or severity.
- Protect assets against serious business disruption by developing, implementing, exercising, and maintaining a business continuity plan.
- Design an effective plan that recovers impacted business and educational functions with minimal downtime and safeguards the reputation of SD62.
- Confirm the capability of SD62 to implement the plan through regular review, exercise, and training on the business continuity plan.
- Establish a culture that exemplifies a level of preparedness and readiness for any adverse incident.

Policy

SD62 believes in the importance of business continuity to build resilience in our systems and processes to ensure the resumption of board operations after a significant disruptive event. Further, SD62 is committed to the continued delivery of educational and business services at acceptable levels, following a disruptive incident. SD62 Business Continuity is focused on ensuring recovery after a significant event impacts the Board's operations.

Related Policies and Legislation:

BC Emergency Program Act

BC Emergency Program Management Regulation

School Act

Policy F-501 Emergency Preparedness

Policy F-325 Cyber Security and Risk