



Public Notice – Board of Education Online Public Meeting

A public meeting of the Education-Policy Committee for School District 62 (Sooke) **will be held on Mar. 7, 2023 at 6:00 pm.**

Please note that all Public Board and Committee meetings are now held in person at the District School Board Office, located at 3143 Jacklin Road, Victoria.

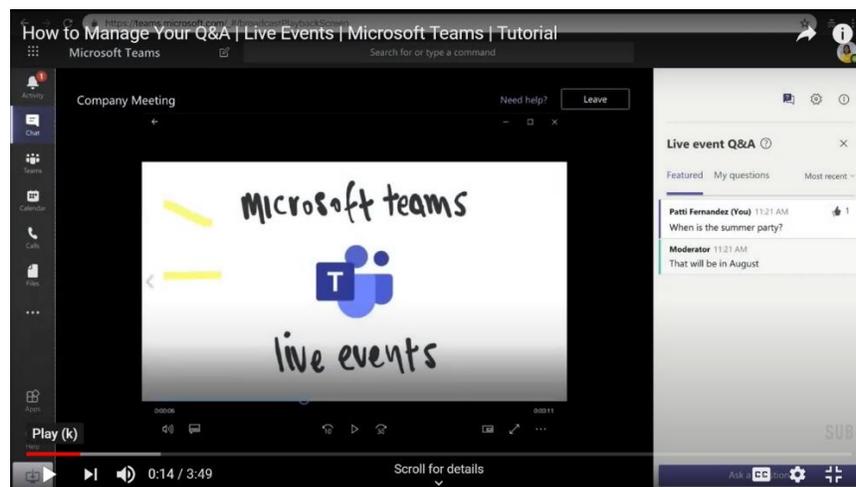
Furthermore, the meeting will be livestreamed via MS teams, to encourage more public participation.

To participate in the meeting please click on this link: <https://jump.sd62.bc.ca/Education-PolicyCommittee-Mar-7-2023>

To guide you, the following is information on how to join a live event in MS Teams.

<https://support.office.com/en-us/article/attend-a-live-event-in-teams-a1c7b989-ebb1-4479-b750-c86c9bc98d84>

- Anyone who has the link can attend the online meeting without logging in to MS Teams.
- Members of the public have the opportunity to ask questions related to agenda items discussed at the meeting:
 - Select the **Q&A** function on the right side of the screen.
 - When asking a question using the Q&A function, please identify yourself. **Anonymous questions will not be responded to.**
 - A reminder for Stakeholder groups to use the **Q&A** function.
 - Members of the media can direct their questions to the Communications Manager at School District 62 for response following the meeting.



If you have questions regarding the meeting and how to access it that aren't answered in the link above please email info@sd62.bc.ca.

EDUCATION-POLICY COMMITTEE

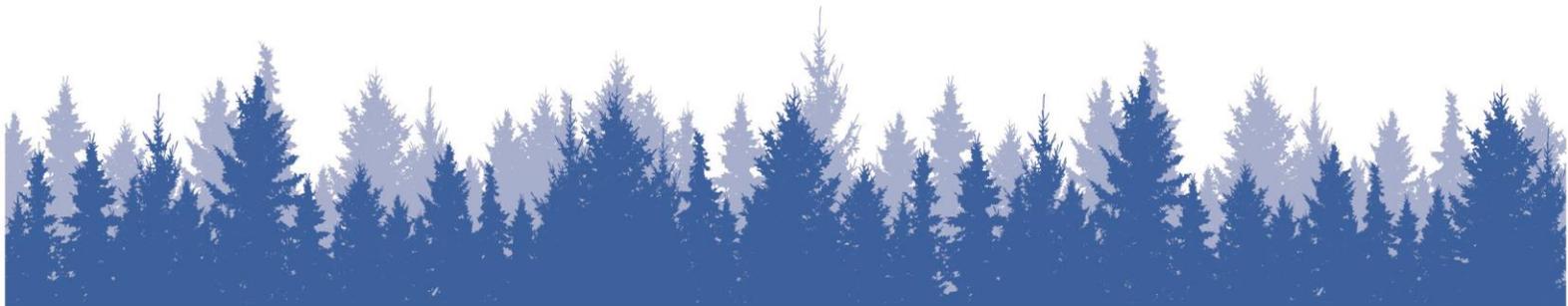
School Board Office

Via MS Teams

March 7, 2023 – 6:00 p.m.

A G E N D A

1. **CALL TO ORDER AND ACKNOWLEDGMENT OF FIRST NATIONS TERRITORIES**
We are honoured to be meeting on the traditional territories of the Coast Salish: T'Sou-ke Nation and Sc'ianew Nation and Nuu-chah-nulth: Pacheedaht Nation. We also recognize some of our schools reside on the traditional territory of the Esquimalt Nation and Songhees Nation.
2. **Opening Remarks from Chair, Allison Watson**
3. **COMMITTEE REPORT** of February 7, 2023 Education-Policy Committee meeting (attached) **Pg. 3**
4. **BAA COURSE PROPOSALS**
There are no BAA course proposals for this meeting.
5. **REVIEW OF POLICIES/REGULATIONS** (attached)
There are no policies/regulations for this meeting.
6. **NEW BUSINESS** (attached)
 - a. Sencothan Language Legacy Project – Jon Carr and Marlys Denny **Pg. 6**
 - b. School Codes of Conduct – Paul Block **Pg. 10**
7. **FOR INFORMATION**
 - a. Research Project Approval – Ratzlaff, Ketsia – “Setting the Table” **Pg. 50**
8. **FOR FUTURE MEETINGS**
9. **ADJOURNMENT AND NEXT MEETING DATE:** April 4, 2023





**COMMITTEE REPORT OF THE
EDUCATION-POLICY COMMITTEE
School Board Office
February 7, 2023 – 6:00 p.m.**

Present: Cendra Beaton, Trustee (Committee Member, Acting Chair)
Russ Chipps, Trustee (Committee Member)
Trudy Spiller, Trustee
Amanda Culver, STA
Lou Leslie, CUPE 459
Georgette Walker, SPVPA
Sandra Arnold, SPEAC
Paul Block, Acting Superintendent
Monica Braniff, Associate Superintendent
Harold Cull, Secretary Treasurer

Guests: Denise Wehner, District Principal – Curriculum Transformation

Regrets: Scott Stinson, Dave Strange, Allison Watson (Committee Chair)

1. CALL TO ORDER AND ACKNOWLEDGMENT OF FIRST NATIONS TERRITORIES

We are honoured to be meeting on the traditional territories of the Coast Salish: T'Sou-ke Nation and Sc'ianew Nation and Nuu-chah-nulth: Pacheedaht Nation. We also recognize some of our schools reside on the traditional territory of the Esquimalt Nation and Songhees Nation.

2. Opening Remarks from Chair, Allison Watson

Committee Chair, Allison Watson, sent her regrets.

3. COMMITTEE REPORT of January 3, 2023 Education-Policy Committee meeting

The committee report for the January 3, 2023 Education-Policy Committee meeting was reviewed by the committee. No errors or omissions were noted.

4. BAA COURSE PROPOSALS

There are no BAA course proposals for this meeting.

5. REVIEW OF POLICIES/REGULATIONS

- a. Policy Updates – Paul Block
- Policy A-110 “Board-Staff Communication”
 - Regulations A-500 “Policies and Regulations”
 - Policy D-200 “School-Community Relations”
 - Policy and Regulations B-425 “Community Schools”

Mr. Block reviewed the pertinent changes in this month's policy updates. Updates were identified to clarify past practice and make the necessary language shifts. Appreciation was brought to the gender-neutral changes throughout the policies and regulations.

6. **NEW BUSINESS**

a. BC K-12 Reporting Policy Presentation – Denise Wehner

Ms. Wehner, District Principal for Curriculum Transformation, presented on the new Ministry Reporting Policy. Highlights of this policy include a focus on the proficiency scale, the use of the most recent evidence of learning (rather than an averaging of marks), and the inclusivity of all students. Ms. Wehner connected the Reporting Policy to assessment practices that provide students with choice and multiple pathways. This new approach will provide parents and guardians with five learning updates in the year - 2 written, 2 informal, and 1 summary. Ms. Wehner spoke to the differences between K-9 and 10-12 formats and emphasized the focus on descriptive feedback and student self-reflection. There was a rich conversation about implementation plans for student and staff support.

Recommendation:

That the Board of Education for School District 62 (Sooke) continue to support the implementation of the BC K-12 Reporting Policy for educators and support an increased awareness and understanding of these changes for families.

b. Strategic Plan Q2 Report – Paul Block

Mr. Block introduced the Strategic Plan Q2 Report, highlighting examples of the 38 projects that are either completed, underway, or at their beginning stages. Mr. Block gave details within each example to provide an overview of the steps underway at this time. In support of the Q2 Report, he shared Ministry data that focussed on Completion Rates for 2021-22. The data reflects some of the best results SD62 has had over the past 3-5 years. Mr. Block spoke to these results as being a positive reflection on the entire system. There was a robust conversation about provincial trends, students with unique needs, and student metrics. There were also questions posed regarding other areas of the Strat Plan including Attendance Support, Middle School Timetables, Cyber Security, and training for Diversity, Equity, and Inclusion.

Recommendation:

That the Board of Education for School District 62 (Sooke) receive the Quarter 2 Report as presented at the February 7, 2023 Education-Policy Committee meeting.

c. Outdoor Learning Update – Paul Block

Mr. Block spoke to the work done in relation to Outdoor Learning. The Information Note on this topic outlined the process undertaken through a lens of equity to review outdoor learning spaces in all schools.

Recommendations:

1. That the Board of Education for School District 62 (Sooke) direct staff to work with the Curriculum Transformation Department to provide enhancements to practice and pedagogy utilizing outdoor spaces for learning for grades K – 12 within the existing staffing contingent.
2. That the Board of Education for School District 62 (Sooke) direct staff to look at creating a plan to prioritize and develop outdoor play spaces at those elementary schools that do not have a natural playground zone.

d. Student & Family Affordability Fund – Paul Block (on behalf of Dave Strange)

The focus for this update was on the established partnerships and their work in relation to the Student & Family Affordability Fund. Mr. Block drew attention to the link in the package to “Setting the Table” and the district pilot currently underway with this organization. The ongoing collaboration and connection to school gardens was emphasized as creating an opportunity for students to experience the cycle of growing food to having it at the table. In addition to this example, Mr. Block acknowledged 6 other community agencies that are partnering with Sooke School District and shared thoughts and reflections from partner groups who helped to directly support SD62 students and families. SPEAC would like to see an avenue for sharing of ideas between schools in support of students and families—this information will be shared as soon as it is gathered. Appreciation was expressed to staff for their ongoing work in this endeavor.

7. **FOR INFORMATION**

- a. Research Project Approval – Sadownik, Stephanie – “Exploring Technology-Facilitated Intervention Modalities for the Provision of Cognitive Behaviour Therapy in Canadian Schools”

8. **FOR FUTURE MEETINGS**

9. **ADJOURNMENT AND NEXT MEETING DATE:** March 7, 2023
Adjourned, 7:44 pm



Committee Info Note
Education-Policy Committee Meeting
March 7, 2023
Agenda Item 6a: SENĆOŦEN Language Legacy Project

Background

SENĆOŦEN is a common Indigenous language shared with the District specifically from the Sc'ianew Nation and T'Sou-ke Nations. The NA'TSA'MAHT Indigenous Education Department recognizes the importance of developing our students' and the community's awareness and capacity with the **SENĆOŦEN** language. By honouring and fostering authentic local resources to support **SENĆOŦEN** language development opportunities across the district, we are taking steps towards the Calls for Action of the Truth & Reconciliation Commission, in addition to meeting the goals and objectives of the Sooke School District's Strategic Plan.

The Rationale

One of the challenges with supporting and teaching Indigenous languages, specifically **SENĆOŦEN**, is accessing resources to share with teaching and support staff as well as students. One of the challenges is capturing the oral traditions and language that has been passed down through generations through story-telling from Elders and knowledge keepers. With limited access to Elders and knowledge keepers, the development of these videos provide a forever legacy of the **SENĆOŦEN** language and the spirit and image of our precious and caring Elder Shirley Alphonse. This was a joint project in collaboration with T'Sou-ke Nation.

Recommendation:

To enjoy the videos, learn the **SENĆOŦEN** language and share in the joy of Elder Shirley Alphonse's teaching and spirit with our youth.

Respectfully,

Paul Block
 Associate Superintendent



SENĆOŦEN Language Legacy Project

Language Legacy Video with Elder Shirley

[Local
Indigenous
Languages |
Staff
Intranet
\(sd62.bc.ca\)](#)



[Legacy Language Project - Counting 1-10 - YouTube](#)

Animals

<https://vimeo.com/774552848>

Password: shirley



Committee Info Note
Education-Policy Committee Meeting
March 7, 2023
Agenda Item 6b: School Codes of Conduct

Background

District policy guides and structures our work with District & School Codes of Conduct: Policy and Regulations C-309.

An annual process led by Associate Superintendents in consultation with principals and vice-principals to ensure that Codes of Conduct are developed, shared, vetted and when ready (winter to spring of the current school year,) presented to the Board for their awareness, questions and comment.

Codes of Conduct must:

- a) ensure parents, students and staff are included in the process to develop and review annually the standards of conduct.
- b) be in alignment and coherence with the *BC School Act*.
- c) observe relevant district policy and regulations and will include expectations regarding acceptable behaviour and unacceptable behaviour while at school or at a school-related activity.
- d) be consistent with the Section 177 clause of the *School Act*.
- e) include language that clearly communicates that discrimination, especially based on race, colour, ancestry, place of origin, religion, marital status, family status, physical or mental disability, sex, sexual orientation, gender identity or expression, or age (**BC Human Rights Code**) is unacceptable behaviour in our schools and workplaces.

The Concerns, Rationale

- Each school has connected with their school-based Parent Advisory Council (PAC) on the Codes of Conduct as listed in the package. Each PAC has made a motion to accept/adopt the proposed Code of Conduct for the 2023/2024 school year.
- Staff have been consulted regarding the 2023/24 Code of Conducts as presented in the package via a staff meeting in the current school year.
- Associate Superintendents have vetted the Codes of Conduct to ensure they are in alignment and coherence with SD62 Policy & Regulations, the *BC School Act* and the BC Human Rights Code.

- PVP and staff share the proposed school Code of Conduct with students for feedback prior to submitting the Code to their Family Associate Superintendent.
- As per Regulations C-309: the school Code of Conduct will apply to all persons involved with the school.

Context

- The District's Secondary schools have worked together to produce a shared and common Code of Conduct. This common Code of Conduct was developed 3 years ago and upon approval will enter its fourth year as the framework and expectations for secondary students and staff.
- The District's Middle schools have worked together to produce a shared and common Code of Conduct. This common Code of Conduct was developed this year and upon approval will provide district-wide consistency with the framework and expectations for middle school students and staff

Recommendation

Motion Requested: That the Board of Education of School District 62 (Sooke) accept and endorse the 2023/2024 Codes of Conduct as presented (or amended).

Respectfully,

Paul Block
Associate Superintendent

SD62 SECONDARY SCHOOL CODE OF CONDUCT

Sooke School District secondary schools believe that our schools are places for safe, purposeful learning. This Code of Conduct is intended to put forth the expectations of student behaviour, school rules and Sooke School Board policies. We believe that is a shared responsibility of students, staff, parents / guardians and the broader community, to demonstrate positive conduct while attending any school or District related activity, at any location.

Sooke School District secondary schools are safe and caring schools that values students and school culture. All members of the school community have an obligation to:

- Support learning
- Promote safety
- Respect property, environment, personal space and privacy
- Model courtesy, compassion and respect
- Celebrate diversity

All members of the school community will refrain from engaging in any in-person or digital communication or behaviour that is considered to be:

- Bullying, harassing, intimidating, retaliating, discriminating or violent;
- Interfering with the learning and working of others;
- Unsafe or illegal, including the possession, use or distribution of illegal or restricted substances, or the possession of weapons or replicas.

SD62 secondary school communities promote the values expressed in the BC Human Rights Code respecting the rights of individuals, including not engaging in discriminatory conduct based on race, colour, ancestry, place of origin, religion, marital status, family status, physical or mental disability, sex, sexual orientation, gender identity or expression, and age.

Response to Breach of Conduct

Action at Sooke School District secondary schools will be determined by each individual situation. Every effort will be made to support individuals and to determine the root causes of behaviour. When working with students, the Principal or Vice Principal may adjust the action based on the maturity, grade level, progressive discipline and ability of the student to understand expectations of their behaviour. If the safety or educational program of others is compromised, or if there is an ongoing failure to meet the expectations of the Code of Conduct, a range of consequences will follow.

Any student who violates School Board or school policy will be subject to disciplinary action, which may include, but is not limited to:

- An interview with a Principal or Vice Principal;
- Notification of parent(s)/guardian(s);
- In-school suspension;
- Restorative processes;
- Community service;
- Loss of privileges;
- Detention;
- Referral to counselling or support programs;
- Formal suspension from school;
- Referral to the Sooke School District Student Review Committee (indefinite suspension)

In cases where students have a disability of an intellectual, physical, sensory, emotional or behavioural nature, the school Inclusive Education Services team will be involved in developing a proactive plan based on the student's Individual Education Plan. The case manager, Principal or Vice Principal, student, parent/guardian, and possibly counsellor will collaborate to develop an appropriate strategy.

Whenever possible, incidents will be resolved by discussion, mediation and restitution.

All members of the Sooke School District community have the right to be treated fairly and consistently and should know and understand this Code of Conduct.



Student Attendance Guidelines

Regular and punctual student attendance is foundational to student success and engagement. Consistent attendance is the responsibility of the student and parent/guardian. Absence(s) due to illness or other extenuating circumstances needs to be confirmed by the parent/guardian by telephone or email, prior to the absence or upon the student's return to school for the absence is to be considered "excused."

- *A student requiring an early dismissal due to illness or for appointments during school hours will provide a written or telephone notice before checking out through the general office.*
- *Where an extended period of absenteeism is anticipated, the school should be advised and home study materials requested, if appropriate.*
- *It is expected that a parent(s)/guardian(s) of students will monitor their attendance by checking through the MyEducationBC Family portal and consult their teacher, a counsellor or administrator if assistance or advice is needed.*
- *Extended or lengthy absences (family) should be communicated well in advance if possible. Discussions about the best option for providing educational services while away from school will follow to determine the best way to meet student needs while balancing school resources.*

In order to support regular attendance and student engagement, the school's teachers, counsellors, and administration will communicate with parents/guardians regarding concerns about student engagement & unexcused absences and provide support by:

- *communicating with parent(s)/guardian(s) by phone or email concerns about missed classes*
- *teacher referral to the alpha counsellor and vice principal*
- *referral to School Based Team*
- *monthly school wide review of attendance*
- *collaborate with a student, their parent(s)/guardian(s), and/or school-based team (teacher, counsellor, vice principal, district support staff) to create a plan for regular attendance.*

Continued truancy/unexcused absence may result in:

- *a meeting where student and parents/guardians are required to attend with the Principal and/or the Vice Principal to explore solutions to address attendance.*
- *not meeting the required curricular outcomes resulting in failure of courses and the need to redo courses required for graduation.*
- *non disciplinary actions to support student via a referral to District Based Team to assess supports and reviews decisions on school placement and accessing school programming*

SOOKE SCHOOL DISTRICT MIDDLE SCHOOL CODE OF CONDUCT

A “Code of Conduct” is a statement about how we work together. It outlines both our rights and our responsibilities as members of a school community. A committee of students, parents, and school staff developed our “Code” in accordance with School District 62 Policy and the B.C. Human Rights Code.

A SAFE AND CARING COMMUNITY

As members of our school community, we have a responsibility to act in ways that are free of:

- Bullying, harassment, threat and intimidation;
- Physical violence and/or violence of any form;
- Verbal, physical, online or sexual abuse;
- Discrimination, especially based on race, colour, ancestry, place of origin, religion, marital status, family status, physical or mental disability, sex, sexual orientation, gender identity or expression, or age (**BC Human Rights Code**);
- Theft and vandalism.

Our safe and caring school environment does not tolerate the presence of:

- Intoxicating substances;
- Weapons and explosives, regardless of whether real or replica;
- Intruders or trespassers;
- Smoking, vaping or associated paraphernalia.

ACCEPTABLE CONDUCT

- The school expects that students will actively participate through effort and punctual, regular attendance, in their assigned education program.
- Students are expected to respect the rights and property of all staff and students.
- Students are expected to comply with classroom expectations set by individual teachers to ensure that all students' rights to effective and efficient learning environments are respected.
- Students are expected to wear clothing that is appropriate for an educational environment.
- Students are expected to respect all school and school related events and ensure they are free from use of restricted substances, weapons and of intimidation.
- Students are expected to respect the appropriate use of school computers, internet access and cell phone use while at school.
- Students are expected to stay on campus throughout the entire day.

UNACCEPTABLE CONDUCT

- Students will not interfere with the learning or learning environment of others.
- Students will not display behaviour that includes bullying, harassment, intimidation, or be racially, ethnically, or sexually prejudiced.
- Students will not steal, smoke, vape or be in possession of, or under the influence of, drugs or alcohol while on the school property or in attendance of any school events.
- Students will not plagiarize (copy) electronic or print media or other students' work or display any academic dishonesty.
- Students will not be involved in any acts of verbal or cyber-hate messaging/websites.
- Students will not be involved in any illegal acts such as assault, theft or damage to property.

COLWOOD ELEMENTARY CODE OF CONDUCT



This code concerning the rights and responsibilities of everyone at Colwood School has been discussed with both students and staff.



Kris the Cougar says:

- Be Kind
- Be Respectful
- Be Inclusive
- Be Safe

The Code of Conduct is established for the benefit of everyone at Colwood Elementary School. Our goal is to assist students in developing self-discipline and a sense of social responsibility. Students must recognize that any behaviour which interferes with the safety and learning of others is unacceptable.

Colwood Elementary School believes that all students have the right to learn in a kind, respectful, inclusive, and safe environment. The responsibility for teaching appropriate acceptable behaviour is shared between the home and school. Only by working together can we promote positive and responsible student conduct.

STUDENT CODE OF CONDUCT

Every student at Colwood Elementary School has **RIGHTS**. With those rights come **RESPONSIBILITIES**.

- I have the **Right** to learn.
- It is my **Responsibility** to listen to instructions, to work quietly, and to raise my hand if I have a question or concern.
- I have the **Right** to be safe.
- It is my **Responsibility** not to engage in rough play, to threaten, bully or physically harm anyone else, and to report unsafe behaviour.
- I have the **Right** to hear and be heard.
- It is my **Responsibility** not to interrupt others or make unnecessary noise.
- I have the **Right** to be respected.
- It is my **Responsibility** not to tease, bother or upset other people or hurt their feelings.
- I have the **Right** to privacy and to my own personal space.
- It is my **Responsibility** to respect the personal property of others, and to accept their right to privacy.
- I have the **Right** to a clean, healthy environment.
- It is my **Responsibility** to dispose of garbage and keep my work and play area clean.
- I have to **Right** to belong.
- It is my **Responsibility** to welcome and invite others to learn and play.

A SAFE AND CARING COMMUNITY

Colwood Elementary School is a safe and caring school. As members of this school community we have a responsibility to act in ways that are free of:

- Physical violence and/or violence of any form - Use supplies & equipment in a safe and appropriate way. Move your body around the school and playground in a safe way.
- Bullying, cyber-bullying, harassment, threat and intimidation - Be kind to others
- Verbal, physical or sexual abuse - Express yourself in kind and appropriate ways
- Discrimination as defined by the [BC Human Rights Code](#) - Accept people who are different from you
- Theft and vandalism - Do not take or damage other people's things
- Cell phones and other electronics should be in your backpack or the office when you are at school
- Helmets must be worn when riding a bicycle, scooter or skateboard on school property. Riding is not permitted at the start and end of the school day due to heavy congestion.

Our safe and caring school environment does not tolerate the presence of:

- Intoxicating substances
- Weapons and explosives, (such as knives or toy weapons)
- Intruders or trespassers
- Tobacco and/or smoking (including e-cigarettes)

At Colwood Elementary, we believe in Restitution-based conflict resolution and restorative discipline, which means engaging in a process in which we find out what's driving behaviour, and we create conditions for the student to fix their mistake and return to the group strengthened. Action will be determined by each individual situation

I have read the **Code of Conduct** and understand my Rights and Responsibilities.

I have read over the **Code of Conduct** with my child.

Student Signature:

Parent Signature:

CRYSTAL VIEW ELEMENTARY SCHOOL CODE OF CONDUCT

The Code of Conduct is established for the benefit of everyone at Crystal View Elementary School. Our goal is to assist students in developing self-discipline and a sense of social responsibility. Students must recognize that any behaviour which interferes with the safety and learning of others is unacceptable.

OUR BELIEFS

Crystal View Elementary School believes that all students have the right to learn in a **safe** and **respectful** environment. The responsibility for teaching appropriate acceptable behaviour is shared between the home and school. By working together can we promote positive and responsible student behaviour.

A SAFE AND CARING COMMUNITY

Crystal View Elementary School is a safe and caring school. As members of this school community we have a responsibility to act in ways that are free of:

- Bullying, harassment, threat and intimidation;
- Physical violence and/or violence of any form;
- Verbal, physical or sexual abuse;
- Theft and vandalism;
- Discrimination; especially based on race, colour, ancestry, place of origin, religion, marital status, family status, physical or mental disability, sex, sexual orientation, gender identity or expression, or age (**BC Human Rights Code**)

Our safe and caring school environment does not tolerate the presence of:

- Intoxicating substances;
- Weapons and explosives, regardless of whether real or replica;
- Intruders or trespassers;
- Tobacco and/or smoking (including e-cigarettes).

STUDENT CODE OF CONDUCT

At Crystal View Elementary, we practice “The CV 3”

- **Be Safe**
- **Be Kind**
- **Be Responsible**

Every student at Crystal View Elementary School has **RIGHTS**. Along with rights come **RESPONSIBILITIES**.

- * I have the **Right** to learn.
It is my **Responsibility** to participate in class and do my best.
- * I have the **Right** to be safe.
It is my **Responsibility** to behave and act in a way that is safe and kind toward others.
- * I have the **Right** to hear and be heard.
It is my **Responsibility** to listen and allow others to be heard.
- * I have the **Right** to be respected.
It is my **Responsibility** to be respectful of other people and their unique ideas, beliefs and opinions.
- * I have the **Right** to privacy and to my own personal space.
It is my **Responsibility** to respect the personal property of others, and to accept their right to privacy and personal space.
- * I have the **Right** to a clean, healthy environment.
It is my **Responsibility** to help keep the school and classroom environment clean and healthy.

RESTORATIVE PRACTICES AT CRYSTAL VIEW

At Crystal View Elementary, we believe in fixing our mistakes and moving forward. We believe in students, parents and staff working together to support solutions that will help children learn from their mistakes, make amends, and take positive action to be successfully restored to the group. The course of action may be unique to the situation. It requires investment from all participants for the benefit of all involved.

DAVID CAMERON ELEMENTARY SCHOOL

CODE OF CONDUCT

The Code of Conduct is established for the benefit of everyone at David Cameron Elementary School. Our goal is to assist students in developing self-discipline and a sense of social responsibility. Students must recognize that any behaviour which interferes with the safety and learning of others is unacceptable.

OUR BELIEFS

David Cameron Elementary School believes that all students have the right to learn in a **safe** and **respectful** environment. The responsibility for teaching appropriate acceptable behaviour is shared between the home and school. Only by working together can we promote positive and responsible student conduct.

A SAFE AND CARING COMMUNITY

David Cameron Elementary School is a safe and caring school. As members of this school community we have a responsibility to act in ways that are free of:

- Bullying, harassment, threat and intimidation;
- Physical violence and/or violence of any form;
- Verbal, physical or sexual abuse;
- Discrimination, especially based on race, colour, ancestry, place of origin, religion, marital status, family status, physical or mental disability, sex, sexual orientation, gender identity or expression, or age (**BC Human Rights Code**);
- Theft and vandalism.

Our safe and caring school environment does not tolerate the presence of:

- Intoxicating substances;
- Weapons and explosives, regardless of whether real or replica;
- Intruders or trespassers;
- Tobacco and/or smoking (including e-cigarettes).
-

STUDENT CODE OF CONDUCT

Every student at David Cameron Elementary School has **RIGHTS**. With those rights come **RESPONSIBILITIES**.

- * I have the **Right** to learn.
It is my **Responsibility** to listen to instructions, to work quietly, and to raise my hand if I have a question or concern.
- * I have the **Right** to be safe.
It is my **Responsibility** not to engage in rough play, to threaten, bully or physically harm anyone else.
- * I have the **Right** to hear and be heard.

It is my **Responsibility** not to interrupt others or make unnecessary noise.

- * I have the **Right** to be respected.
It is my **Responsibility** not to tease, bother or upset other people or hurt their feelings.
- * I have the **Right** to privacy and to my own personal space.
It is my **Responsibility** to respect the personal property of others, and to accept their right to privacy.
- * I have the **Right** to a clean, healthy environment.
It is my **Responsibility** to dispose of garbage and keep my work and play area clean.

As a school we need everyone to... S.O.A.R.

be Safe

- participate in activities in which you and those around you will be safe
- use materials appropriately
- make sure that the school is free from weapons intoxicating substances and intruders
- help others when help is needed

take Ownership

- try your best to learn new things
- do your best to create a positive and supportive learning environment in the classroom
- work hard to fix problems when then arise
- make sure that you act in a way that helps everyone meet their needs
- make sure that your tidy up after yourself

model Acceptance

- be inclusive of others
- support others to do their best
- be open and accepting of personal differences. This includes age, race, colour, ancestry, place of origin, religion, marital status, family status, physical or mental disability, sex, or sexual orientation.

be Respectful

- treat each other with kindness
- treat school property with care
- help to protect the natural environment of our school

HANS HELGESEN ELEMENTARY SCHOOL

CODE OF CONDUCT

The Code of Conduct is established for the benefit of everyone at Hans Helgesen Elementary School. Our goal is to assist students in developing their core competencies through communication, responsibility and problem solving. Students must recognize that any behaviour which interferes with the safety and learning of others is unacceptable.

OUR BELIEFS

Hans Helgesen Elementary School believes that all students have the right to learn in a **safe** and **respectful environment**. The responsibility for teaching appropriate acceptable behaviour is shared between the home and the school. Only by working together can we promote positive and responsible student conduct.

A SAFE AND CARING COMMUNITY

Hans Helgesen Elementary School is a safe and caring school. As members of this school community we have the responsibility to act in ways that are free of:

- Bullying, harassment, threat and intimidation
- Physical violence and/or violence of any form
- Verbal, physical or sexual abuse
- Discrimination, especially based on race, colour, ancestry, place of origin, religion, gender identity or expression, or age (BC Human Rights Code)
- Theft and vandalism

Our safe and caring school environment does not tolerate the presence of:

- Intoxicating substances
- Weapons and explosives, regardless of whether real or replica
- Intruders or trespassers
- Tobacco and/or smoking (including e-cigarettes)

STUDENT CODE OF CONDUCT

Every student at Hans Helgesen Elementary School has **RIGHTS**. With those rights come **RESPONSIBILITIES**.

I have the **right** to learn.

- It is my **responsibility** to listen to instructions, to work quietly, and to raise my hand if I have a question or concern.

I have the **right** to be safe.

- It is my **responsibility** to engage in kind and positive play. I will not play rough, threaten, bully or physically harm anyone else.

I have the **right** to hear and be heard.

- It is my **responsibility** to be an active listener as well as share my ideas.

I have the **right** to be respected.

- It is my **responsibility** to be respectful and kind. I will not tease, bother or upset other people or hurt their feelings.

I have the **right** to privacy and to my own personal space.

- It is my **responsibility** to respect the personal property of others and to accept their right to privacy.

I have the **right** to a clean, healthy environment.

- It is my **responsibility** to dispose of garbage and keep my work and play area clean.



HAPPY VALLEY ELEMENTARY

3291 Happy Valley Road, Victoria, B.C. V9C 2W3

Phone: 250-478-3232 Fax: 250-391-9624

Principal: Mrs. Karen Sjerven

Vice-Principal: Mrs. Kristin Holland

HAPPY VALLEY ELEMENTARY SCHOOL CODE OF CONDUCT

The Code of Conduct is established for the benefit of everyone at Happy Valley Elementary School. Our goal is to assist students in developing self-regulation and a sense of social responsibility. Students must recognize that behaviour which interferes with the safety and learning of others is unacceptable.

OUR BELIEFS

Happy Valley Elementary School believes that all students have the right to learn in a **kind, safe** and **respectful** environment. The responsibility for teaching appropriate acceptable behaviour is shared between the home and school. Only by working together can we promote positive and responsible student conduct.

At Happy Valley Elementary School, we reference the following expectations:

- **Be Kind**
- **Be Safe**
- **Be Responsible**

We encourage and model behavior that is kind, safe and responsible. We help children fix mistakes through supportive, restorative practices. We keep parents informed of incidents at school so that we may work together to support children to learn to solve problems in peaceful ways.

A SAFE AND CARING COMMUNITY

Happy Valley Elementary School is a safe and caring school. As members of this school community we have a responsibility to act in ways that are free of:

- Bullying, harassment, threat and intimidation;
- Physical violence and/or violence of any form;
- Verbal, physical or sexual abuse;
- Discrimination, especially based on race, colour, ancestry, place of origin, religion, marital status, family status, physical or mental disability, sex, sexual orientation, gender identity or expression, or age (**BC Human Rights Code**);
- Theft and vandalism.

Our safe and caring school environment does not tolerate the presence of:

- Intoxicating substances;
- Weapons and explosives, regardless of whether real or replica;
- Intruders or trespassers;
- Tobacco and/or smoking (including e-cigarettes).

STUDENT CODE OF CONDUCT

Every student at Happy Valley Elementary School has **RIGHTS**. With those rights come **RESPONSIBILITIES**.

- * I have the **Right** to learn.
It is my **Responsibility** to listen to instructions, ask questions, and try my best.
- * I have the **Right** to be safe.
It is my **Responsibility** to work and play safely, and not engage in rough play or threaten, bully or physically harm others.
- * I have the **Right** to hear and be heard.
It is my **Responsibility** to speak politely and not interrupt or disrupt others.
- * I have the **Right** to be respected.
It is my **Responsibility** to be kind to others, and not upset people or hurt their feelings.
- * I have the **Right** to privacy and to my own personal space.
It is my **Responsibility** to respect the personal property of others, and to accept their right to privacy.
- * I have the **Right** to a clean, healthy environment.
It is my **Responsibility** to take care of the places where I work and play.

JOHN MUIR ELEMENTARY SCHOOL

CODE OF CONDUCT

The Code of Conduct is established for the benefit of everyone at John Muir Elementary School. Our goal is to assist students in developing self-discipline and a sense of social responsibility. Students must recognize that any behaviour which interferes with the safety and learning of others is unacceptable.

OUR BELIEFS

John Muir Elementary School believes that all students have the right to learn in a **safe** and **respectful** environment. The responsibility for teaching appropriate acceptable behaviour is shared between the home and school. Only by working together can we promote positive and responsible student conduct.

A SAFE AND CARING COMMUNITY

John Muir Elementary School is a safe and caring school. As members of this school community we have a responsibility to act in ways that are free of:

- Bullying, harassment, threat and intimidation;
- Physical violence and/or violence of any form;
- Verbal, physical or sexual abuse;
- Discrimination, especially based on race, colour, ancestry, place of origin, religion, marital status, family status, physical or mental disability, sex, sexual orientation, gender identity or expression, age **(BC Human Rights Code)** or medical status.
- Theft and vandalism.

Our safe and caring school environment does not tolerate the presence of:

- Intoxicating substances;
- Weapons and explosives, regardless of whether real or replica;
- Intruders or trespassers;
- Tobacco and/or smoking (including e-cigarettes).

STUDENT CODE OF CONDUCT

Every student at John Muir Elementary School has **RIGHTS**. With those rights come **RESPONSIBILITIES**.

- * I have the **Right** to learn.
It is my **Responsibility** to listen to instructions, to work quietly, and to raise my hand if I have a question or concern.
- * I have the **Right** to be safe.
It is my **Responsibility** not to engage in rough play, to threaten, bully or physically harm anyone else.
- * I have the **Right** to hear and be heard.

It is my **Responsibility** not to interrupt others or make unnecessary noise.

- * I have the **Right** to be respected.

It is my **Responsibility** not to tease, bother or upset other people or hurt their feelings.

- * I have the **Right** to privacy and to my own personal space.

It is my **Responsibility** to respect the personal property of others, and to accept their right to privacy.

- * I have the **Right** to a clean, healthy environment.

It is my **Responsibility** to dispose of garbage and keep my work and play area clean.

- * I have the **Right** to be treated with kindness and respect. I have the **Responsibility** to treat others with kindness and respect.

ÉCOLE JOHN STUBBS MEMORIAL ELEMENTARY SCHOOL

CODE OF CONDUCT

The Code of Conduct is established for the benefit of everyone at École John Stubbs Memorial Elementary School. Our goal is to assist students in developing self-discipline and a sense of social responsibility. Students must recognize that any behaviour which interferes with the safety and learning of others is unacceptable.

OUR BELIEFS

École John Stubbs Memorial Elementary School believes that all students have the right to learn in a **safe** and **respectful** environment. The responsibility for teaching appropriate acceptable behaviour is shared between the home and school. Only by working together can we promote positive and responsible student conduct.

A SAFE AND CARING COMMUNITY

École John Stubbs Memorial Elementary School is a safe and caring school. As members of this school community we have a responsibility to act in ways that are free of:

- Bullying, harassment, threat and intimidation;
- Physical violence and/or violence of any form;
- Verbal, physical or sexual abuse;
- Discrimination, especially based on race, colour, ancestry, place of origin, religion, marital status, family status, physical or mental disability, sex, sexual orientation, gender identity or expression, or age (**BC Human Rights Code**);
- Theft and vandalism.

Our safe and caring school environment does not tolerate the presence of:

- Intoxicating substances;
- Weapons and explosives, regardless of whether real or replica;
- Intruders or trespassers;
- Tobacco and/or smoking (including e-cigarettes).

STUDENT CODE OF CONDUCT

Every student at École John Stubbs Memorial Elementary School has **RIGHTS**. With those rights come **RESPONSIBILITIES**.

- * I have the **Right** to learn.
It is my **Responsibility** to listen to instructions, to work quietly, and to raise my hand if I have a question or concern.
- * I have the **Right** to be safe.
It is my **Responsibility** not to engage in rough play, to threaten, bully or physically harm anyone else.

- * I have the **Right** to hear and be heard.
It is my **Responsibility** not to interrupt others or make unnecessary noise.
- * I have the **Right** to be respected.
It is my **Responsibility** not to tease, bother or upset other people or hurt their feelings.
- * I have the **Right** to privacy and to my own personal space.
It is my **Responsibility** to respect the personal property of others, and to accept their right to privacy.
- * I have the **Right** to a clean, healthy environment.
It is my **Responsibility** to dispose of garbage and keep my work and play area clean.



LAKEWOOD ELEMENTARY SCHOOL

2363 Setchfield Ave., Victoria, B. C. V9B 5W1

Phone: 474-3449 Fax: 474-1618

Principal: Mrs. Kerry Arnot Vice-Principal: Mrs. Corrinne Kosik

2022/2023

Code of Conduct

At Lakewood Elementary it is our goal to establish and maintain a safe, caring and consistent environment that enhances learning. Safe and caring school environments are free of acts of:

- bullying, harassment, threat and intimidation;
- violence of any form;
- verbal, physical or sexual abuse;
- theft, and
- vandalism
- discrimination, based on the following prohibited areas: race, colour, ancestry, place of origin, religion, marital status, family status, physical or mental disability, sex, sexual orientation or age (BC Human Rights Code);

Safe and caring schools environments do not tolerate the presence of:

- intoxicating substances;
- weapons and explosives, nor
- intruders or trespassers.

- Students are expected to be respectful and responsible for their actions and utilize their WITS (Student Problem Solving Model) when involved in a conflict:

- To and from school
- During school
- Any school functions
- We expect students to tell an adult about any bullying or discrimination towards

others or themselves.



LAKWOOD ELEMENTARY SCHOOL

2363 Setchfield Ave., Victoria, B. C. V9B 5W1

Phone: 474-3449 Fax: 474-1618

Principal: Mrs. Kerry Arnot Vice-Principal: Mrs. Corrinne Kosik

- Students are expected to develop greater personal responsibility and self-discipline as they mature and move through the grades.
- Responses to unacceptable conduct are consistent and fair. Progressive disciplinary action is preventative and restorative, based on the principles of restitution, and not merely punitive. Students are encouraged to participate in the development of meaningful consequences for violations of school conduct expectations, where appropriate.
- The nature and frequency of unacceptable conduct influences our decision for

disciplinary action. Parents, School District staff and Community Agencies may be enlisted to help support students as they develop greater social responsibility.



ÉCOLE MILLSTREAM ELEMENTARY

626 Hoylake Ave Victoria BC V9B 3P7

Telephone: (250) 478-8348 ~ Fax: (250) 474-5736

Co-Principal: Mrs. F. Krusekopf ~ Co-Principal: Mrs. T. DeLeenheer



CODE OF CONDUCT

The Code of Conduct is established for the benefit of everyone at Millstream. Our goal is to assist students in developing self-discipline and a sense of responsibility towards others. Students must recognize that any behaviour which interferes with the safety and learning of others is unacceptable.

OUR BELIEFS

École Millstream Elementary believes that all students have the right to learn in a SAFE and RESPECTFUL environment. The responsibility for teaching appropriate acceptable behaviour is shared between the home and school. Only by working together can we promote positive and responsible student conduct.

STUDENT CODE OF CONDUCT

Every student at École Millstream Elementary has RIGHTS.
With those rights come RESPONSIBILITIES.

- ★ I have the RIGHT to learn.
It is my RESPONSIBILITY to listen to instructions, to work quietly, and to raise my hand if I have a question or concern.
- ★ I have the RIGHT to be safe.
It is my RESPONSIBILITY not to engage in rough play, to threaten, bully or physically harm anyone else.
- ★ I have the RIGHT to hear and be heard.
It is my RESPONSIBILITY not to interrupt others or make unnecessary noise.
- ★ I have the RIGHT to be respected. It is my RESPONSIBILITY not to tease, bother or upset other people or hurt their feelings.
- ★ I have the RIGHT to privacy and to my own personal space. It is my RESPONSIBILITY to respect the personal property of others, and to accept their right to privacy.
- ★ I have the RIGHT to a clean, healthy environment. It is my RESPONSIBILITY to dispose of garbage and keep my work and play area clean.

École Millstream Elementary School is a safe and caring school. As members of this school community we have a responsibility to act in ways that are free of:

- ★ Bullying, harassment, threat and intimidation;
- ★ Physical violence and/or violence of any form;
- ★ Verbal, physical or sexual abuse;
- ★ Discrimination, especially based on race, colour, ancestry, place of origin, religion, marital status, family status, physical or mental disability, sex, sexual orientation, gender identity or expression, or age (BC Human Rights Code);
- ★ Theft and vandalism.

Our safe and caring school environment does not tolerate the presence of:

- ★ Intoxicating substances;
- ★ Weapons and explosives, regardless of whether real or replica;
- ★ Intruders or trespassers;
- ★ Tobacco and/or smoking (including e-cigarettes).

Behavior Goals

At École Millstream Elementary we:

- ★ show consideration, courtesy and respect to others and their property
- ★ move, work and play safely

These expectations are reflected in the following ways:

- ★ Keeping hands and feet to yourself (no fighting or rough play)
- ★ Using appropriate language
- ★ Following instructions.
- ★ Showing respect to all adults, students and property
- ★ Acting in a safe manner

Should these rules not be observed, possible consequences may include:

- ★ completing a "social responsibility" form
- ★ conferencing with all parties involved
- ★ developing a behaviour contract
- ★ contacting parents
- ★ cleaning up the playground
- ★ referral to the counsellor
- ★ referral to the administration
- ★ restitution of others' property or self- esteem
- ★ suspension from school for day(s)
- ★ temporary loss of playground privileges
- ★ time out
- ★ walking with the supervisor
- ★ writing an apology letter
- ★ other consequences appropriate to the situation

This Code of Conduct concerning the rights and responsibilities of everyone at Millstream has been discussed with both students and staff. Please ensure you read the Code of Conduct and then sign below.

CODE OF CONDUCT

I have read the Code of Conduct.

I understand my rights.

I understand my responsibilities.

These rights and responsibilities
will help me work with others to ensure
École Millstream Elementary
will continue to be a safe and happy place.

STUDENT NAME

STUDENT SIGNATURE

PARENT/GUARDIAN NAME

PARENT/GUARDIAN SIGNATURE

I have read and discussed the CODE OF CONDUCT with my child.

TEACHER NAME/DIVISION

TEACHER SIGNATURE

I have read and discussed the CODE OF CONDUCT with my class.

PEXSISEN ELEMENTARY SCHOOL

CODE OF CONDUCT

The Code of Conduct is established for the benefit of everyone at Pexsisen Elementary School. Our goal is to assist students in developing self-discipline and a sense of social responsibility. Students must recognize that any behaviour which interferes with the safety and learning of others is unacceptable.

OUR BELIEFS

Pexsisen Elementary School believes that all students have the right to learn in a **safe** and **respectful** environment. The responsibility for teaching appropriate acceptable behaviour is shared between the home and school. Only by working together can we promote positive and responsible student conduct.

A SAFE AND CARING COMMUNITY

Pexsisen Elementary School is a safe and caring school. As members of this school community we have a responsibility to act in ways that are free of:

- Bullying, harassment, threat and intimidation;
- Physical violence and/or violence of any form;
- Verbal, physical or sexual abuse;
- Discrimination, especially based on race, colour, ancestry, place of origin, religion, marital status, family status, physical or mental disability, sex, sexual orientation, gender identity or expression, or age (**BC Human Rights Code**);
- Theft and vandalism.

Our safe and caring school environment does not tolerate the presence of:

- Intoxicating substances;
- Weapons and explosives, regardless of whether real or replica;
- Intruders or trespassers;
- Tobacco and/or smoking (including e-cigarettes).
-

STUDENT CODE OF CONDUCT

Every student at Pexsisen Elementary School has **RIGHTS**. With those rights come **RESPONSIBILITIES**.

- * I have the **Right** to learn.
It is my **Responsibility** to listen to instructions, to work quietly, and to raise my hand if I have a question or concern.
- * I have the **Right** to be safe.
It is my **Responsibility** not to engage in rough play, to threaten, bully or physically harm anyone else.
- * I have the **Right** to hear and be heard.

It is my **Responsibility** not to interrupt others or make unnecessary noise.

- * I have the **Right** to be respected.

It is my **Responsibility** not to tease, bother or upset other people or hurt their feelings.

- * I have the **Right** to privacy and to my own personal space.

It is my **Responsibility** to respect the personal property of others, and to accept their right to privacy.

- * I have the **Right** to a clean, healthy environment.

It is my **Responsibility** to dispose of garbage and keep my work and play area clean.



École Poirier Elementary School 2023-2024

Code of Conduct / Code de Conduite

The Code of Conduct is established for the benefit of everyone at École Poirier Elementary School. Our goal is to assist students in developing self-discipline and a sense of social responsibility. At École Poirier, we believe learning thrives in a safe, welcoming environment of respect and cooperation. We will support our students to be caring, responsible, creative members of their community. Our school community recognizes that behaviour which interferes with the safety and learning of others is unacceptable.

The responsibility for teaching appropriate acceptable behaviour is shared between the home and school. By working together, we promote positive and responsible student behaviour.

Every student at Poirier Elementary has **Rights**. Along with those rights come **Responsibilities**.

- I have the **right** to learn.
It is my **responsibility** to participate in class, do my best, and to work cooperatively with my peers.
- I have the **right** to hear and be heard.
It is my **responsibility** to listen and allow others to be heard.
- I have the **right** to be respected.
It is my **responsibility** to treat others with kindness, courtesy, and respect.
- I have a **right** to be safe.
It is my **responsibility** to behave and act in a way that is safe and kind towards others.
- I have a **right** to a clean, healthy environment.
It is my **responsibility** to keep my school and classroom clean and healthy.
- I have the **right** to privacy and to my own personal space.
It is my **responsibility** to respect the personal property of others, and to accept their right to privacy.

Safe and Caring Community

In accordance with the Policy of School District No. 62, the Criminal Code, and as members of our school community we have a responsibility to act in ways that are free of:

- Bullying, harassment, threat and intimidation;
- Physical violence and/or violence of any form;
- Verbal, physical or sexual abuse;
- Discrimination, especially based on race, colour, ancestry, place of origin, religion, marital status, family status, physical or mental disability, sex, sexual orientation, gender identity or expression, or age (**BC Human Rights Code**);
- Theft and vandalism.

Our safe and caring school environment does not tolerate the presence of:

- Intoxicating substances;
- Weapons and explosives, regardless of whether real or replica;
- Intruders or trespassers;
- Tobacco and/or smoking (including e-cigarettes).

Restorative Practices For Inappropriate Conduct At Poirier Elementary

At Poirier Elementary we believe in fixing mistakes and moving forward. We believe in students, parents, and staff working together to support solutions that will help people learn from their mistakes, make amends, and take positive action to be successfully restored to the group. It requires investment from all participants for the benefit of all involved. The course of action may be unique to the situation and will include one or more of the following.

- restitution with opportunities to fix mistakes
- conference with all parties affected
- notification of parents by phone or email
- brainstorming to solve problems
- referral to School Based Team for wrap around support
- removal from classroom, playground, or privileges
- extended removal from class and/or playground privileges

PORT RENFREW ELEMENTARY SCHOOL

CODE OF CONDUCT

The Code of Conduct is established for the benefit of everyone at Port Renfrew Elementary School. Our goal is to assist students in developing self-discipline and a sense of social responsibility. Students must recognize that any behaviour which interferes with the safety and learning of others is unacceptable.

OUR BELIEFS

Port Renfrew Elementary School believes that all students have the right to learn in a **safe** and **respectful** environment. The responsibility for teaching appropriate acceptable behaviour is shared between the home and school. Only by working together can we promote positive and responsible student conduct.

A SAFE AND CARING COMMUNITY

Port Renfrew Elementary School is a safe and caring school. As members of this school community we have a responsibility to act in ways that are free of:

- Bullying, harassment, threat and intimidation;
- Physical violence and/or violence of any form;
- Verbal, physical or sexual abuse;
- Discrimination, especially based on race, colour, ancestry, place of origin, religion, marital status, family status, physical or mental disability, sex, sexual orientation, gender identity or expression, or age (**BC Human Rights Code**);
- Theft and vandalism.

Our safe and caring school environment does not tolerate the presence of:

- Intoxicating substances;
- Weapons and explosives, regardless of whether real or replica;
- Intruders or trespassers;
- Tobacco and/or smoking (including e-cigarettes).

STUDENT CODE OF CONDUCT

Every student at Port Renfrew Elementary School has **RIGHTS**. With those rights come **RESPONSIBILITIES**.

- * I have the **Right** to learn.
It is my **Responsibility** to listen to instructions, to work quietly, and to raise my hand if I have a question or concern.
- * I have the **Right** to be safe.
It is my **Responsibility** not to engage in rough play, to threaten, bully or physically harm anyone else.
- * I have the **Right** to hear and be heard.

It is my **Responsibility** not to interrupt others or make unnecessary noise.

- * I have the **Right** to be respected.
It is my **Responsibility** not to tease, bother or upset other people or hurt their feelings.
- * I have the **Right** to privacy and to my own personal space.
It is my **Responsibility** to respect the personal property of others, and to accept their right to privacy.
- * I have the **Right** to a clean, healthy environment.
It is my **Responsibility** to dispose of garbage and keep my work and play area clean.
- * I have the **Right** to be treated with kindness and respect. I have the **Responsibility** to treat others with kindness and respect.

RUTH KING ELEMENTARY SCHOOL

CODE OF CONDUCT

R (Respect)	O (Ownership)	C (Caring)	K (Kindness)	S (Safety)
Be Respectful - being respectful with peers, staff, parents, and guests to our school	Be Responsible - being honest and taking responsibility for your learning as well as your behaviours	Be Caring – for yourself, your peers, the staff, guests to our school, school property, the property of others, and nature	Be Kind - show kindness and encouraging others to achieve to their fullest potential	Be Safe – behave in a way that is safe for you as well as those around you
➤ Treat others as you would like to be treated, free from bullying and threats	➤ Take responsibility for your own actions	➤ Leave area as tidy as when you arrived	➤ Treat others as you would like to be treated in person and online	➤ Stay on grounds unless you have permission to leave and have signed out at the office
➤ Respect other people's personal space	➤ Practice good health habits – wash your hands, don't come to school sick	➤ Older students act as models of appropriate behaviour	➤ When the bell rings after recess and lunch, stop your game and get into your line-ups	➤ Deal with conflict in peaceful ways – use your words / or get an adult to help solve the problems
➤ Respect the personal property of others and the school	➤ Bring supplies, books, homework and notices to school when needed	➤ Be on time for school	➤ Be a good listener and use class time wisely	➤ Walk safely in all areas of the school and be in control of your body
➤ Use good manners	➤ Take care of your own belongings	➤ Offer to help out whenever possible without being asked	➤ Use kind words and keep your hands and feet to yourself	➤ Use internet cautiously, carefully and safely

How this looks around the school...

On the playground	In the hallway	In the library	In the washroom	At lunchtime	In the classroom	In an assembly	In the gym
<ul style="list-style-type: none"> ➤ Include others in your play ➤ Play safely and cooperatively ➤ Dress appropriately for weather ➤ Stay in designated areas ➤ Use kind words and happy voices 	<ul style="list-style-type: none"> ➤ Always walk, don't run ➤ Keep hands and feet to self ➤ Watch where you are going ➤ Appreciate hallway displays, stay away from the walls ➤ Use quiet voices ➤ Stay in line 	<ul style="list-style-type: none"> ➤ Enter and leave quietly ➤ Push in your chair and tidy your area before leaving ➤ Return materials to proper bins or shelves ➤ Return books on time ➤ Keep all food and drink out of the library 	<ul style="list-style-type: none"> ➤ Respect the privacy of others ➤ Wash hands thoroughly with soap & water ➤ Use the bathroom for bathroom purposes only ➤ Report any problems to an adult 	<ul style="list-style-type: none"> ➤ Sit while you eat your lunch ➤ Use appropriate table manners ➤ Use quiet voices ➤ Leave your eating area clean – recycle and/or place garbage in containers ➤ Be respectful to the supervisors 	<ul style="list-style-type: none"> ➤ Be in your seat on time ➤ Be a good listener and try your best ➤ Respect property, materials and move about safely ➤ Use computers respectfully & with adult consent 	<ul style="list-style-type: none"> ➤ Enter/exit gym quietly ➤ Respect others personal space ➤ Sit flat on floor so others can see ➤ Look at speaker and clap appropriately 	<ul style="list-style-type: none"> ➤ Be in the gym only when there is a supervising adult present ➤ Return equipment to proper location ➤ Wear appropriate shoes – laces tied ➤ Be aware of your body and others personal space

SANGSTER ELEMENTARY SCHOOL - CODE OF CONDUCT

Be Safe, Be Respectful, Be Kind, and Everyone has fun

The Code of Conduct is established for the benefit of everyone at Sangster Elementary School. Our goal is to assist students in developing self-discipline and a sense of social responsibility. Students must recognize that any behaviour which interferes with the safety and learning of others is unacceptable.

OUR BELIEFS

Sangster Elementary School believes that all students have the right to learn in a **safe** and **respectful** environment. The responsibility for teaching appropriate acceptable behaviour is shared between the home and school. Only by working together can we promote positive and responsible student conduct.

Learner Core Competencies:

Communication – I recognize there are different points of view

Creative Thinking – I can get new ideas or build on other ideas to solve a problem

Critical Thinking – I can consider more than one solution to a problem

Positive Personal and Cultural Identify – I understand that I am part of many different groups

Personal Awareness and Responsibility – I can advocate for myself and others; I can use strategies to help me manage my emotions and feelings; I can make good choices

Social Responsibility – I can contribute to my classroom and school to make it a better place

STUDENT CODE OF CONDUCT

Every student at Sangster Elementary School has **RIGHTS**. With those rights come **RESPONSIBILITIES**.

- I have the **Right** to learn.
It is my **Responsibility** to listen to instructions, to work quietly, and to raise my hand if I have a question or concern.
- I have the **Right** to be safe.
It is my **Responsibility** not to engage in rough play, to threaten, bully or physically harm anyone else.
- I have the **Right** to hear and be heard.
It is my **Responsibility** not to interrupt others or make unnecessary noise.
- I have the **Right** to be respected.
It is my **Responsibility** not to tease, bother or upset other people or hurt their feelings.
- I have the **Right** to privacy and to my own personal space.
It is my **Responsibility** to respect the personal property of others, and to accept their right to privacy.
- I have the **Right** to a clean, healthy environment.
It is my **Responsibility** to dispose of garbage and keep my work and play area clean.

A SAFE AND CARING COMMUNITY

Sangster Elementary School is a safe and caring school. As members of this school community we have a responsibility to act in ways that are free of:

- Bullying, harassment, threat and intimidation
- Physical violence and/or violence of any form
- Verbal, physical or sexual abuse
- Discrimination, especially based on race, colour, ancestry, place of origin, religion, marital status, family status, physical or mental disability, sex, sexual orientation, gender identity or expression, or age (**BC Human Rights Code**)
- Theft and vandalism

Our safe and caring school environment does not tolerate the presence of:

- Intoxicating substances
- Weapons and explosives, regardless of whether real or replica
- Intruders or trespassers
- Tobacco and/or smoking (including e-cigarettes)

**Growth****Resilience****Initiative****Tenacity**

Saseenos Elementary School

Code of Conduct

The Code of Conduct is established for the benefit of everyone at Saseenos Elementary School. Our goal is to assist students in developing self-discipline and a sense of social responsibility. Students must recognize that any behaviour which interferes with the safety and learning of others is unacceptable. The staff at Saseenos is committed to providing safe and caring environments in which all learners can achieve academic and personal growth and responsible citizenship. The staff works in conjunction with students and parents to ensure that the school is a safe, supportive, challenging, and caring environment in which all students can enjoy success.

OUR BELIEFS

Saseenos Elementary School believes that all students have the right to learn in a **safe** and **respectful** environment. The responsibility for teaching appropriate, acceptable behaviour is shared between the home and school. Only by working together can we promote positive and responsible student conduct.

A SAFE AND CARING COMMUNITY

Saseenos Elementary is a safe and caring school. As members of this school community we have a responsibility to act in ways that are free of:

- Bullying, harassment, threat and intimidation;
- Physical violence and/or violence of any form;
- Verbal, physical or sexual abuse;
- Discrimination, especially based on race, colour, ancestry, place of origin, religion, marital status, family status, physical or mental disability, sex, sexual orientation, gender identity or expression, or age (**BC Human Rights Code**);
- Theft and vandalism.

Our safe and caring school environment does not tolerate the presence of:

- Intoxicating substances;
- Weapons and explosives, regardless of whether real or replica;
- Intruders or trespassers;
- Tobacco and/or smoking (including e-cigarettes).
- All visitors must report to the office upon arrival at school.

STUDENT CODE OF CONDUCT

Every student at Saseenos Elementary has **RIGHTS**. With those rights come **RESPONSIBILITIES**.

- * I have the **Right** to learn.
It is my **Responsibility** to listen to instructions and work cooperatively with my peers.
- * I have the **Right** to be safe.

**Growth****Resilience****Initiative****Tenacity**

It is my **Responsibility** not to engage in rough play, to threaten, bully or physically harm anyone else.

- * I have the **Right** to hear and be heard.

It is my **Responsibility** to allow everyone to join in conversations.

- * I have the **Right** to be respected.

It is my **Responsibility** not to tease, bother or upset other people or hurt their feelings.

- * I have the **Right** to privacy and to my own personal space.

It is my **Responsibility** to respect the personal property of others, and to accept their right to privacy.

- * I have the **Right** to a clean, healthy environment.

It is my **Responsibility** to dispose of garbage and keep our school clean.

If these **responsibilities** are not observed, actions taken may include:

- restitution with opportunities to fix mistakes
- conference with all parties affected
- notification of parents by phone or email
- brainstorming to solve problems
- referral to School Based Team
- immediate removal from classroom, and/or playground privileges
- extended removal from classroom and/or playground privileges

Our Foundation

***Kindness** is the ability to demonstrate generosity, friendliness and consideration.*

***Respect** is the ability to act in a way which shows you care about the feelings and general well-being of others.*

***Honesty** is the ability to be true to yourself, and demonstrate kindness and honesty even when 'no one' is watching.*



Savory Elementary School: Together, We Soar!



CODE OF CONDUCT

The Code of Conduct is established for the benefit of everyone at Savory Elementary School. Our goal is to assist students in developing self-discipline and a sense of social responsibility. Students must recognize that any behaviour which interferes with the safety and learning of others is unacceptable.

OUR BELIEFS

Savory Elementary School believes that all students have the right to learn in a **safe** and **respectful** environment. The responsibility for teaching appropriate acceptable behaviour is shared between the home and school. Only by working together can we promote positive and responsible student conduct.

A SAFE AND CARING COMMUNITY

Savory Elementary School is a safe and caring school. As members of this school community we have a responsibility to act in ways that are free of:

- Bullying, harassment, threat and intimidation;
- Physical violence and/or violence of any form;
- Verbal, physical or sexual abuse;
- Discrimination, especially based on race, colour, ancestry, place of origin, religion, marital status, family status, physical or mental disability, sex, sexual orientation, gender identity or expression, or age (**BC Human Rights Code**);
- Theft and vandalism.

Our safe and caring school environment does not tolerate the presence of:

- Intoxicating substances;
- Weapons and explosives, regardless of whether real or replica;
- Intruders or trespassers;
- Tobacco and/or smoking (including e-cigarettes).

STUDENT CODE OF CONDUCT

Every student at Savory Elementary School has **RIGHTS**. With those rights come **RESPONSIBILITIES**.

- * I have the **Right** to learn.
It is my **Responsibility** to listen to instructions, to work quietly, and to raise my hand if I have a question or concern.
- * I have the **Right** to be safe.

It is my **Responsibility** not to engage in rough play, to threaten, bully or physically harm anyone else.

- * I have the **Right** to hear and be heard.
It is my **Responsibility** not to interrupt others or make unnecessary noise.
- * I have the **Right** to be respected.
It is my **Responsibility** not to tease, bother or upset other people or hurt their feelings.
- * I have the **Right** to privacy and to my own personal space.
It is my **Responsibility** to respect the personal property of others, and to accept their right to privacy.
- * I have the **Right** to a clean, healthy environment.
It is my **Responsibility** to dispose of garbage and keep my work and play area clean.

Be You!

Be Here!

Belong!



SOOKE ELEMENTARY SCHOOL

Home of the Sticklebacks

CODE OF CONDUCT

The Code of Conduct is established for the benefit of everyone at Sooke Elementary School. Our goal is to assist students in developing self-discipline and a sense of social responsibility. Students must recognize that any behaviour which interferes with the safety and learning of others is unacceptable.

OUR BELIEFS

Sooke Elementary School believes that all students have the right to learn in a **safe** and **respectful** environment. The responsibility for teaching appropriate acceptable behaviour is shared between the home and school. Only by working together can we promote positive and responsible student conduct.

A SAFE AND CARING COMMUNITY

Sooke Elementary School is a safe and caring school. As members of this school community we have a responsibility to act in ways that are free of:

- Bullying, harassment, threat and intimidation;
- Physical violence and/or violence of any form;
- Verbal, physical or sexual abuse;
- Discrimination, especially based on race, colour, ancestry, place of origin, religion, marital status, family status, physical or mental disability, sex, sexual orientation, gender identity or expression, or age (**BC Human Rights Code**);
- Theft and vandalism.

Our safe and caring school environment does not tolerate the presence of:

- Intoxicating substances;
- Weapons and explosives, regardless of whether real or replica;
- Intruders or trespassers;
- Tobacco and/or smoking (including e-cigarettes).
-

STUDENT CODE OF CONDUCT

Every student at Sooke Elementary School has **RIGHTS**. With those rights come **RESPONSIBILITIES**.

- * I have the **Right** to learn.
It is my **Responsibility** to listen to instructions, to work quietly, and to raise my hand if I have a question or concern.
- * I have the **Right** to be safe.
It is my **Responsibility** not to engage in rough play, to threaten, bully or physically harm anyone else.
- * I have the **Right** to hear and be heard.
It is my **Responsibility** not to interrupt others or make unnecessary noise.
- * I have the **Right** to be respected.
It is my **Responsibility** not to tease, bother or upset other people or hurt their feelings.
- * I have the **Right** to privacy and to my own personal space.

It is my **Responsibility** to respect the personal property of others, and to accept their right to privacy.

- * I have the **Right** to a clean, healthy environment.
It is my **Responsibility** to dispose of garbage and keep my work and play area clean.

Restitution and "Making it Right"

Sooke Elementary School uses the practices of Restitution when the code of conduct is not followed. Restitution works to strengthen children and help them choose behavior based on beliefs that we all share. We teach students that everyone makes mistakes and that we are interested in "fixing" and "learning from" those mistakes.

When a restitution approach is not meeting the needs of those involved, the next level of responses to unacceptable behaviour are consistent and fair progressive discipline. Progressive disciplinary action is preventative and restorative, and not punitive. Students are encouraged to participate in the development of meaningful consequences for violations of conduct expectations where appropriate.

When expectations for behaviour are not followed, consequences will be based on the nature of the unacceptable behaviour and the frequency of its occurrence. Careful consideration of appropriate consequences will occur once the incident has been fully investigated. One or more of the following may occur:

- Official recording of the incident
- Behaviour sheet completed by the student
- Communication with parents (phone call or meeting)
- Restitution to individuals involved
- Verbal or written apology
- Performing a community service at school
- Establishing a personal behaviour contract
- Loss of privileges
- In-school or out of school suspension
- Referral to School Based Team for intervention
- Reimbursement if property loss or damage is involved
- Actions directed by District Policy and regulations

In our efforts to ensure students are safe and comfortable at school, we will maintain open communication with parents regarding incidents involving their children. We appreciate the involvement of our entire school community in reinforcing this social learning.

It is helpful to have you read over the Code of Conduct with your child in order to reinforce our shared expectations. As always, please contact the school if you have questions or concerns.

WILLWAY ELEMENTARY SCHOOL

CODE OF CONDUCT

The Code of Conduct is established for the benefit of everyone at Willway Elementary School. Our goal is to assist students in developing self-discipline and a sense of social responsibility. Students must recognize that any behaviour which interferes with the safety and learning of others is unacceptable.

OUR BELIEFS

Willway Elementary School believes that all students have the right to learn in a **safe** and **respectful** environment. The responsibility for teaching appropriate acceptable behaviour is shared between the home and school. Only by working together can we promote positive and responsible student conduct.

A SAFE AND CARING COMMUNITY

Willway Elementary School is a safe and caring school. As members of this school community we have a responsibility to act in ways that are free of:

- Bullying, harassment, threat and intimidation;
- Physical violence and/or violence of any form;
- Verbal, physical or sexual abuse;
- Discrimination, especially based on race, colour, ancestry, place of origin, religion, marital status, family status, physical or mental disability, sex, sexual orientation, gender identity or expression, or age (**BC Human Rights Code**);
- Theft and vandalism.

Our safe and caring school environment does not tolerate the presence of:

- Intoxicating substances;
- Weapons and explosives, regardless of whether real or replica;
- Intruders or trespassers;
- Tobacco and/or smoking (including e-cigarettes).

STUDENT CODE OF CONDUCT

Every student at Willway Elementary School has **RIGHTS**. With those rights come **RESPONSIBILITIES**.

- * I have the **Right** to learn.
It is my **Responsibility** to listen to instructions, to work quietly, and to raise my hand if I have a question or concern.
- * I have the **Right** to be safe.
It is my **Responsibility** not to engage in rough play, to threaten, bully or physically harm anyone else.
- * I have the **Right** to hear and be heard.
It is my **Responsibility** not to interrupt others or make unnecessary noise.
- * I have the **Right** to be respected.
It is my **Responsibility** not to tease, bother or upset other people or hurt their feelings.
- * I have the **Right** to privacy and to my own personal space.
It is my **Responsibility** to respect the personal property of others, and to accept their right to privacy.
- * I have the **Right** to a clean, healthy environment.
It is my **Responsibility** to dispose of garbage and keep my work and play area clean.



Wishart Elementary School
 3310 Wishart Rd, Victoria, BC V9C 1R1
<https://wishart.web.sd62.bc.ca/> | 250-478-9528

WISHART ELEMENTARY SCHOOL CODE OF CONDUCT

The Code of Conduct is established for the benefit of everyone at Wishart Elementary School. Our goal is to assist students in developing self-discipline and a sense of social responsibility. Students must recognize that any behaviour which interferes with the safety and learning of others is unacceptable.

OUR BELIEFS

Wishart Elementary School believes that all students have the right to learn in a safe and respectful environment. The responsibility for teaching appropriate acceptable behaviour is shared between the home and school. Only by working together can we promote positive and responsible student conduct.

A SAFE AND CARING COMMUNITY

Wishart Elementary School is a safe and caring school. As members of this school community we have a responsibility to act in ways that are free of:

- Bullying, harassment, threat and intimidation;
- Physical violence and/or violence of any form;
- Verbal, physical or sexual abuse;
- Discrimination, especially based on race, colour, ancestry, place of origin, religion, marital status, family status, physical or mental disability, sex, sexual orientation, gender identity or expression, or age (**BC Human Rights Code**);
- Theft and vandalism

Our safe and caring school environment does not tolerate the presence of:

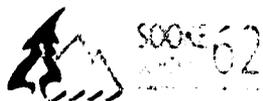
- Intoxicating substances;
- Weapons and explosives, regardless of whether real or replica;
- Intruders or trespassers;
- Tobacco and/or smoking (including e-cigarettes)



STUDENT CODE OF CONDUCT

Every student at Wishart Elementary School has **RIGHTS**. With those rights come **RESPONSIBILITIES**.

- I have the **Right** to learn.
It is my **Responsibility** to listen to instructions, to work quietly, and to raise my hand if I have a question or concern.
- I have the **Right** to be safe.
It is my **Responsibility** not to engage in rough play, to threaten, bully or physically harm anyone else.
- I have the **Right** to hear and be heard.
It is my **Responsibility** not to interrupt others or make unnecessary noise.
- I have the **Right** to be respected.
It is my **Responsibility** not to tease, bother or upset other people or hurt their feelings.
- I have the **Right** to privacy and to my own personal space.
It is my **Responsibility** to respect the personal property of others, and to accept their right to privacy.
- I have the **Right** to a clean, healthy environment
It is my **Responsibility** to dispose of garbage and keep my work and play area clean.



Permission to Conduct Non-Board-Initiated Research

Date of application	Jan 2023
Applicant's Name	Ketsia Ratzlaff
Address	
Phone Number(s)	
E-Mail Address	ketsialr@gmail.com
Present Position	MPH student
SD62 Employee?	No
Affiliated institution or organization	University of Victoria
Name of facility supervisor (if applicable)	Matthew Kemshaw Matthew Little
Title of study	Setting the table
Type of study	Qualitative
Requested date to start and anticipated end date	February 2023
Type of participants (i.e. student, parent, teacher, support staff)	Teachers and support staff - specifically school administrators and staff leading school food service for Setting the Table pilot
Any specific cohort focus	Teachers and support staff involved with STT
Plan for recruitment to study	Matthew Kemshaw to facilitate recruitment within the school district
Specific location(s) of study	Remote

Data collection tools	Semi-structured interview
Ethics approval, date and organization	February 20, 2023. University of Victoria.

E-mail to: Superintendent of Sooke School District: sstinson@sd62.bc.ca
or mail to Scott Stinson, Superintendent, SD62 (Sooke), 3143 Jacklin Road, Victoria, BC V9B 5R1

Research Proposal

An overview of the study

Setting the table (STT) is a pilot program that aims to support schools in school district 62 through the provision and distribution of nutrition breakfast and lunch meals. This study has been designed to gain perspectives on the experiences of those directly involved in the development and facilitation of this program. The study's principle aim is to determine to what degree participants of the study feel the program was able to meet its core objectives; as well as explore challenges and strengths. The study will involve two groups of participants: various community members external to the school system, as well as teachers and support staff within the school system. A semi structured interview will be used for data collection, and the results of this recorded audio will be transcribed for data analysis. These results will be further synthesized into a process evaluation.