

Committee Report of Resources Committee Meeting of Dec 10, 2024 School Board Office

Present: Christine Lervold, Trustee (Committee Chair)
Ebony Logins, Trustee (Committee Member)
Cendra Beaton, Trustee
Trudy Spiller, Trustee
Paul Block, Superintendent
Harold Cull, Secretary Treasurer
Monica Braniff, Deputy Superintendent
Ceilidh Deichmann, SPVPA
Ed Berlando, STA
Tom Davis, SPEAC
Trudy Court, CUPE
Fred Hibbs, Executive Director, Human Resources
Randy Cobb, Manager, Transportation
Nicole Gestwa, Network Analyst, Digital Solutions

1. CALL TO ORDER AND ACKNOWLEDGEMENT OF FIRST NATIONS TERRITORIES

The meeting was called to order at 6:00 pm by the Committee Chair, who acknowledged that we are honoured to be meeting on the traditional territories of the Coast Salish, specifically Esquimalt Nation, Songhees Nation and acknowledge the three nation SD 62 works with directly in our schools; Scia'new Nation, Coast Salish, and T'Sou-ke Nation; including the West Coast Pacheedaht Nation Nuu-chah-nulth. (words gifted by the three Nations SD62 works with)

2. COMMITTEE REPORT

The Board of Education of Sooke School District 62 (Sooke) received the Resources Committee Report dated November 12, 2024, at its Public Board Meeting dated November 26, 2024.

3. PRESENTATIONS

4. BUSINESS

4.1 EFAP Services Contract – Fred Hibbs



Fred Hibbs provided an update on the status of the EFAP Services Contract. An updated timeline was provided with an expected launch date of February 1, 2025. The Request for Proposals (RFP) process and submissions were discussed and Fred advised the Committee that Walmsley EFAP was the successful proponent in the RFP process and will be working with them on the transition from the current provider. The Committee discussed the transition plan to the new provider and how it will be communicated out to the system.

4.2 25/26 Budget Principles, Assertions and Process – Harold Cull

The Secretary Treasurer reviewed the proposed budget principles, assertions and process for the 25/26 year. The Committee asked several questions and provided comments about the proposed process and supported the following motion going forward to the Board:

Recommended Motion:

That the Board of Education of School District 62 (Sooke) approve the proposed 25/26 budget principles, assertions and process as outlined at the December 10, 2024 Resources Committee meeting.

4.3 Capital Asset Management Strategy – Harold Cull

The Secretary Treasurer discussed the details of the Capital Asset Management System (CAMS) report that is from the Ministry's Capital System. The report reflects the costs to replace all infrastructure and equipment assets recorded by the District over several years.

For discussion purposes, the Committee focused on the next 4 years to coincide with the new Strategic Plan timeline. The issue of the bleachers at EMCS needing to be replaced as soon as possible was identified. The Superintendent also raised the issue of the revised Growth goal in the new Strategic Plan and the importance of creating structural capital replacement funding to support that goal. The Committee discussed the challenge of the difference between the estimated useful life of an asset versus the actual useful life of an asset and how that will impact future planning.

4.4 Transportation Update – Randy Cobb

Staff provided an update on the latest with transportation including the collection of fees and the fee waiver process. The Committee discussed the fee collection process and the communications sent out to families over the last two weeks. The tone of the December 2nd email was discussed and the reflection of some families that had not received previously emails on this topic. Questions regarding the fee waiver process we also asked and discussed.

5. ADJOURNMENT AND NEXT MEETING DATE: January 14, 2025

